I am currently out of office and expect to come back on MMMM DD. I will then answer your email as soon as possible.

If your request is urgent and cannot be postponed, please contact my manager $CurrentUserManagerGivenName$ $CurrentUserManagerSurname$$CurrentUserManagerSalutation$ ([$CurrentUserManagerMail$](mailto:$CurrentUserManagerMail$), [$CurrentUserManagerTelephone$](tel:$CurrentUserManagerTelephone$)).

Kind regards ∙ Freundliche Grüße

$CurrentMailboxGivenName$ $CurrentmailboxSurname$$CurrentMailboxSalutation$  
  $CurrentMailboxTitle$  
[$CurrentMailboxMail$](mailto:$CurrentMailboxMail$)  [$CurrentMailboxTelephone$](tel:$CurrentMailboxTelephone$)

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